



CITY OF DANA POINT BUSINESS REGISTRATION APPLICATION

City of Dana Point has a Business Registration Program in-lieu of a Business License. The program includes all businesses located in the City's **commercial areas**. Please submit the completed Business Registration Application to the City of Dana Point Economic Development Division. Additionally, **ALL BUSINESSES MUST OBTAIN A CERTIFICATE OF OCCUPANCY**, and we recommend all businesses check with the Planning and Building Department to make sure all necessary permits and certifications are obtained.

DATE _____

BUSINESS NAME _____

SITE ADDRESS _____

MAILING ADDRESS (if different from above) _____

PHONE _____ FAX _____

LOCAL OWNER OR MANAGER _____

TYPE/DESCRIPTION OF BUSINESS _____

OWNERSHIP TYPE (CHECK ONE) Corporation Partnership Sole Proprietor

HOURS OF OPERATION _____ YEARS IN OPERATION _____

NAICS CODE (IF KNOWN) _____ NUMBER OF EMPLOYEES _____

BUSINESS SQ. FT. _____ APPROX. SQ. FT. OF RETAIL (if any) _____

WEBSITE _____

EMAIL _____

If you do not wish to be included in our business directory provided to the public, please check here.

PLEASE COMPLETE THE FOLLOWING EMERGENCY CONTACT INFORMATION IF YOUR BUSINESS WISHES TO PARTICIPATE IN THE OC SHERIFF'S DEPARTMENT BUSINESS WATCH PROGRAM. YOU WILL BE CONTACTED AND PROVIDED WITH ADDITIONAL INFORMATION AND YOUR BUSINESS WATCH DECAL.

NAMES OF INDIVIDUALS TO CALL IN CASE OF EMERGENCY:

1. NAME _____ PHONE NUMBER: _____

2. NAME _____ PHONE NUMBER: _____

We already participate in the program and have a decal. The number is: _____

OFFICIAL USE ONLY: DEPARTMENT REVIEW

BUILDING: _____ CODE ENFORCEMENT: _____ ECONOMIC DEVELOPMENT: _____

CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED: Yes No

Please return completed applications to:
City of Dana Point Economic Development
33282 Golden Lantern Dana Point, CA 92629
(949) 248-3500 FAX: (949) 248-9920
www.danapoint.org