

CITY OF DANA POINT

**CITY COUNCIL
REGULAR
MEETING**



**TUESDAY
OCTOBER 15, 2024
5:00 P.M.**

AGENDA

Location: City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point, California 92629

Next City Council Ordinance No. 24-09

Public comment may be provided in-person, electronically, or by mail. Comments may be submitted via mail Attn: City Clerk, 33282 Golden Lantern, Dana Point, CA 92629; or via email at comment@danapoint.org. In order to be provided to the City Council *prior* to the meeting, comments must be received by 5:00 P.M. on the day of the meeting. All written comments should include the date of the meeting as well as reference to the Agenda Item number, if applicable. Written comments will not be read aloud during the meeting but will be included in the meeting record.

CALL TO ORDER

ROLL CALL OF CITY COUNCIL MEMBERS:

Jamey M. Federico, Mayor
Matthew Pagano, Mayor Pro Tem
Mike Frost, Council Member
John Gabbard, Council Member
Michael Villar, Council Member

CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL - LITIGATION STRATEGY REVIEW INCLUDING POTENTIAL DISCUSSION OF ANTICIPATED LITIGATION, SIGNIFICANT EXPOSURE TO LITIGATION, Government Code § 54956.9 (d)(2), (2 cases) AND THE FOLLOWING EXISTING LITIGATION, Government Code 54956.9 (d)(1), (7 cases)
- a. City of DP v. Sunshine Group LLC (Seaside Inn), Orange County Superior Court Case No. 30-2017- 00915900
 - b. Concerned Residents of Dana Point vs. City of Dana Point Case No. 2019- 01117892-CU-TT-CXC
 - c. Center For Natural Lands Management v City of Dana Point, Orange County Superior Court Case No: 30-2021-01219668 CU-OR-CJC

- d. Mitchell Carr vs. City of Dana Point, County of Orange (1973115) (Ironshore Claim No.: SANCAS000317850) (AWNAC Ref. No.: 2021007664) (AWAC Ref. No.: 2021007660)
- e. City of Dana Point v. Paul Frederic Meyers, Trustee of the Meyers Family Trust, Orange County Superior Court Case No: 30-2022-01301502-CU-PT-CJC
- f. Name of Case: ST Apartments vs. City of Dana Point; OCSC Case NO 30-2024-01397922-CU-WM-CJC
- g. Travis Mellem vs. City of Dana Point et al; OCSC Case NO 30-2024-01377025-CU-WM-CJC

RECESS OF CITY COUNCIL MEETING UNTIL 6:00 P.M.

RECONVENE CITY COUNCIL MEETING

PLEDGE OF ALLEGIANCE

PRESENTATIONS AND PROCLAMATIONS

Arts & Humanities Month

Volunteer of the Quarter – Laura Smith Hatch and Alicia Erlinger

OCFA Quarterly Size Up

READING OF ORDINANCE TITLES

At this time, the City Clerk will read the title(s) of the ordinance(s) listed on the agenda.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and all will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

1. WAIVE THE READING OF ORDINANCES AND APPROVE READING BY TITLE ONLY

RECOMMENDED ACTION: That the City Council approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

2. [REGULAR MEETING MINUTES, SEPTEMBER 17, 2024](#)

RECOMMENDED ACTION: That the City Council approve the minutes.

3. PLANNING COMMISSION MEETING MINUTES, AUGUST 26, 2024

RECOMMENDED ACTION: That the City Council receive and file the minutes.

4. CLAIMS AND DEMANDS

RECOMMENDED ACTION: That the City Council receive and file the Claims and Demands.

5. TREASURER'S REPORT

RECOMMENDED ACTION: That the City Council receive and file the Treasurer's Report for August, 2024.

6. TRAFFIC IMPROVEMENT SUBCOMMITTEE MEETING MINUTES

RECOMMENDED ACTION: That the City Council receive and file the minutes.

7. SALARY RESOLUTION UPDATE

RECOMMENDED ACTION: That the City Council adopt a Resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA,
ESTABLISHING SALARY RANGES FOR REPRESENTED AND NON-REPRESENTED
CLASSIFICATIONS AND ADOPTING NEW JOB TITLES AND CLASS SPECIFICATIONS

8. YOUTH BOARD APPOINTMENTS

RECOMMENDED ACTION: That the City Council appoint seven (7) Board Members and one (1) At-Large member to the Dana Point Youth Board.

9. CENTRALSQUARE IMPROVEMENTS AND INTEGRATIONS

RECOMMENDED ACTION: That the City Council:

- 1) Authorize the City Manager, or designee, to enter into agreements with CentralSquare Technologies, LLC (CentralSquare) for various software subscriptions and integration/implementation services; and,
- 2) Authorize the City Manager, or designee, to enter into any additional agreements with CentralSquare if additional integrations/implementations are necessary.

10. CONTRACT AMENDMENT FOR BUILDING OFFICIAL SERVICES

RECOMMENDED ACTION: That the City Council ratify the original contract and approve a First Amendment with Willdan Engineering, Inc. for contract building official services, and authorize the City Manager, or designee, to execute the amendment.

11. DEVELOPMENT UPDATE & QUARTERLY COUNTER REPORT

RECOMMENDED ACTION: That the City Council receive and file the report.

PUBLIC COMMENTS

Any person wishing to address the City Council during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form available on the table at the side of the Council Chamber. The completed form is to be submitted to the City Clerk prior to the Agenda item being called by the Mayor and prior to the individual being heard by the City Council.

In order to conduct a timely meeting, there will be a three-minute time limit per person and an overall time limit of thirty minutes for this Public Comments portion of the agenda. At the Mayor's discretion, the balance of public comments will be heard after the New Business portion of the agenda. All comments are to be directed to the City Council and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. State law prohibits the City Council from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the City Council, please follow proper procedure and hand them to the City Clerk. The City Clerk will see that they are distributed.

PUBLIC HEARINGS

UNFINISHED BUSINESS

12. POLICE SERVICES UPDATE

RECOMMENDED ACTION: That the City Council receive and file the update.

13. FINANCIAL REVIEW COMMITTEE APPOINTMENT

RECOMMENDED ACTION: That the City Council select Hydee Riggs as the City Council's appointment to the Financial Review Committee.

NEW BUSINESS

PUBLIC COMMENTS (Continued)

COUNCIL REPORTS, INCLUDING CITY RELATED MEETINGS ATTENDED

The City Council may discuss, act upon or seek consensus on matters described under Council Reports only if: they are agendized with a complete written report included; or, if an item arose subsequent to the posting of the agenda and the Council determines that an emergency exists. Non-agendized items may be presented as informational only.

STAFF REPORTS

(City Manager Michael Killebrew)

(City Attorney Patrick Muñoz)

UPCOMING EVENTS

- October 17 AlertOC Annual Regional Test
- October 19 Farmers Market and Craft Vendors, La Plaza
- October 19 Bulky Item Clean Up Day, South Shores Church
- October 26 Farmers Market and Craft Vendors, La Plaza
- October 26 Halloween Spooktacular & Trunk or Treat, Community Center
- November 2 Farmers Market and Craft Vendors, La Plaza
- November 2 Dia de los Muertos Event, La Plaza
- November 2 Vote Center Open at City Hall / Event and Sailing Center
- November 5 Election Day
- November 9 Farmers Market and Craft Vendors, La Plaza
- November 11 Veterans Day Service, Strands Vista Park / City Hall Offices Closed
- November 13 Holiday Light Activation
- November 16 Farmers Market and Craft Vendors, La Plaza
- November 16 Soroptimist of Capistrano Bay Craft Fair, Community Center
- November 23 Farmers Market and Craft Vendors, La Plaza
- November 23 Thanksgiving Luncheon for Seniors, Community Center
- November 28 Turkey Trot, Dana Point Harbor / Thanksgiving
- November 28 – 29 City Hall Offices Closed
- November 30 Farmers Market and Craft Vendors, La Plaza

ADJOURNMENT

The next Regular Meeting of the City Council will be November 19, 2024, at 5:00 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

CERTIFICATION

I, Shayna Sharke, City Clerk of the City of Dana Point, do hereby certify that a copy of the foregoing Agenda was posted at Dana Point City Hall and www.danapoint.org by October 10, 2024, at 5:30 p.m.



SHAYNA SHARKE, CITY CLERK

8/29/2024
DATE

Subscriptions to receive City Council Agendas on a regular basis are available through the City Clerk's Office. Agendas are also available on the City's website at www.danapoint.org. In addition, Agenda related materials (including materials, if any, provided to the City Council after the Agenda was posted)

may be reviewed in the office of the City Clerk during regular business hours or on the website at www.danapoint.org.

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE CITY CLERK AT (949) 248-3500 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.