

**RESOLUTION NO. 19-06-04-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING AN UPDATED SCHEDULE OF SERVICE FEE CHARGES FOR FISCAL YEAR 2019-2020 (FY20) AND FISCAL YEAR 2020-2021 (FY21), AND RESCINDING RESOLUTION 18-06-10-01.**

WHEREAS, the City Council did, on the 4th day of June, 2019, hold a duly noticed public hearing as prescribed by law to consider said request; and

WHEREAS, at said public hearing, upon hearing and considering all testimony and argument, if any, of all persons desiring to be heard, said council considered all additional factors relating to the proposed fee schedule; and

WHEREAS, it is the desire of the City Council and consistent with adopted City Financial Policy to set equitable services charges; and

WHEREAS, it is the desire of the City Council to encourage the permitting and inspection of improvements of property to promote the public health, safety, and welfare; and

WHEREAS, cities are authorized to charge fees which do not exceed the estimated reasonable cost of providing the services for which the fee is charged; and

WHEREAS, a comprehensive analysis of labor, material and equipment costs to perform services had been prepared; and

WHEREAS, service fees are incorporated into the Schedule of Service Charges and are hereby made part of this Resolution; and

WHEREAS, the City Council finds and determines that the rates and fees set forth in these schedules reflect the cost of providing City services; and

WHEREAS, the subsidies are provided as set forth by User Fee Subsidy Policy adopted by the City Council on January 16, 2018; and


WHEREAS, in order to established subsidies for certain fees, these items have been added;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dana Point as follows:

- A) The document entitled SCHEDULE OF SERVICE FEES FY2019-2020 (EXHIBIT A) is hereby adopted and becomes effective immediately, with the exception of all planning, building and engineering fees, which become effective on October 1, 2019.

- B) The document entitled SCHEDULE OF SERVICE FEES FY2020-2021 (**EXHIBIT B**) is hereby adopted and becomes effective immediately, with the exception of all planning, building and engineering fees, which become effective on October 1, 2020.
- C) Resolution No. 18-06-19-01 is hereby rescinded, effective October 1, 2019.
- D) If any charge set forth in this Resolution or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect any other charge or application thereof, and to this end the charges of this Resolution are declared to be severable.

**PASSED, APPROVED AND ADOPTED** this 4<sup>th</sup> day of June, 2019.

  
\_\_\_\_\_  
JOSEPH L. MULLER, MAYOR

**ATTEST:**

  
\_\_\_\_\_  
KATHY M. WARD, CITY CLERK

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE    ) ss.  
CITY OF DANA POINT    )

I, Kathy M. Ward, City Clerk of the City of Dana Point, do hereby certify that the foregoing Resolution No. 19-06-04-02 was duly adopted and passed at a regular meeting of the City Council on the 4<sup>th</sup> day of June, 2019, by the following roll-call vote, to wit:

AYES: Council Member Jamey M. Federico, Council Member Debra Lewis, Council Member Richard A. Viczorek, and Mayor Joseph L. Muller

NOES: None

ABSENT: Mayor Pro Tem Paul N Wyatt

  
\_\_\_\_\_  
KATHY M. WARD, CITY CLERK

EXHIBIT A

CITY OF DANA POINT  
SCHEDULE OF SERVICE FEES (FY2019-2020)

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**CITY CLERK**

Agenda Subscriptions	\$20 prorated for partial year subscriptions.
Minutes Subscriptions	\$40 prorated for partial year subscriptions
Notary Services	\$10
Certification	\$5
Photocopies	\$0.10 per page \$0.20 per page when made from microfilm or microfiche
Fax Copies	\$0.50 per page
Reports Prepared By Consultants	Actual Cost
Initiative Processing Fee	\$200
Duplication of Video and Audio Tapes	\$12 per tape
City of Dana Point Municipal Code – documents only	\$75
- Including tabs	\$95
- Including tabs and binder	\$145
Subscriptions to Supplements	\$40 per year
City of Dana Point Zoning Code – documents only	\$20.50
- Including map	\$26
- Including map and tabs	\$34.50
- Including map, tabs, and binder	\$44.50
Subscriptions to Supplements	\$15 per year

**FINANCE AND ADMINISTRATION**

First Copy of All Documents provided at No Charge.	
Comprehensive Annual Financial Report	\$10
Budget document	\$15
Checks returned for Insufficient Funds	\$25

**COMMUNITY SERVICES FEES**

First Copy of All Documents provided at No Charge.	
Comprehensive Annual Financial Report	\$10
Budget document	\$15
Checks returned for Insufficient Funds	\$25

**PLANNING (Effective October 1, 2019)**

**General Provisions:**

- A. Actual Costs are based on hourly staff rates as shown in the table herein.
- B. Veterans: All City imposed fees to cover the cost of processing development permits for ADA alterations for disabled veterans are WAIVED.
- C. Affordable Housing: All City imposed fees to cover the cost of processing development permits and building permit fees for the development of deed-restricted housing affordable to extremely low income, very low income, and low income households (as defined by the Department of Housing and Urban Development (HUD) are WAIVED. For mixed-income developments (e.g. a total of 50 dwelling units; 8 are low income and the remaining 42 are market rate) the fees for processing City development permits will be discounted proportionally with the amount of deed restricted affordable dwelling units (e.g. using the above example, 15% of the units are deed restricted as low income then the fees for processing City development permits would be reduced by 15%).

**ENGINEERING AND BUILDING RELATED FEES:**

1		Administrative Modification to Standards - Minor Variance	\$ 1,531
2		Antenna Use Permit (Minor)	\$ 1,196
3		Antenna Use Permit (Major) - Planning Commission Hearing	\$ 3,147
4		Antenna Use Permit (ECA) - City Council Hearing; exceptional case approval	\$ 4,434
5		Amendment to Previous Discretionary Approvals (Minor) - Substantial Conformance Determination	\$ 401
6		Amendment to Previous Discretionary Approvals (Standard) - Administrative Hearing	\$ 1,087
7		Amendment to Previous Discretionary Approvals (Major) - Planning Commission Hearing	\$ 3,557
8	Subsidy	Appeal - to Planning Commission - Residential	\$ 250
9	Subsidy	Appeal - to Planning Commission - Non-Residential	\$ 500
10	Subsidy	Appeal - to City Council - Residential	\$ 250
11	Subsidy	Appeal - to City Council - Non-Residential	\$ 500
12	Deposit \$ 17	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (0-10 min.) - Charged by Building	Actual Cost
13	Deposit \$140	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (10 min. -1 hr.)	Actual Cost
14	Deposit \$303	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (1- 2 hrs.)	Actual Cost
15	Deposit \$569	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (2 hrs. +)	Actual Cost
16	Deposit \$139	Certificate of Occupancy Review (Actual Time @ Hourly Rate)	Actual Cost

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17		Coastal Development Permit - Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 3,629
18		Coastal Development Permit - Residential (Major) - Bluff top or biologically sensitive habitat	\$ 5,326
19		Coastal Development Permit - Non-Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 6,275
20		Coastal Development Permit - Non-Residential (Major) - Bluff top or biologically sensitive habitat	\$ 10,310
21		Coastal Development Permit - Exempt	\$ 427
22		Coastal Dev Permit - Admin	\$ 3,351
23		Conditional Use Permit (Minor) - Administrative Hearing	\$ 1,865
24		Conditional Use Permit (Major) - Planning Commission Hearing	\$ 7,516
25		Continuation of Hearing (Major)	\$ 2,841
26	Deposit \$2,903	Development Agreement - Actual Time @ Staff Hourly Rate(s) with Deposit (Current Deposit = \$5,571)	Actual Cost
27		Design Review - Other discretionary permits required but no Site Development Permit	Actual Cost
28	Deposit \$193	Environmental Impact Assessment - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
29	Deposit \$772	Environmental - Negative Declaration - Hourly Rate with Deposit	Actual Cost
30	Deposit \$15,621	Environmental - Mitigated Negative Declaration	Actual Cost
31	Deposit \$3,858	Environmental - Addendum to an EIR - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
32	Deposit \$32,564	Environmental Impact Report (Consultant Cost +10%)	Actual Cost
33		Film/ Photography	\$ 360
34	Deposit \$8,454	General Plan Amendment (Minor) - 0-5 acres	Actual Cost
35	Deposit \$17,067	General Plan Amendment (Major) - Over 5 acres	Actual Cost
36		General Plan Consistency	\$ 4,980
37	Subsidy	HISTORIC Resource Designation	\$ -
38		Home Occupation	\$ 64
39		Landscape Plan Check / Planning Division - Actual Time @ Staff Hourly Rate(s) - Charged by Building	Actual Cost
40	Deposit \$23,715	Local Coastal Program Amendment	Actual Cost
41	Deposit \$816	Outdoor Dining - Encroachment Permit - Actual Time @ Staff Hourly Rate(s) - Charged by Engineering	Actual Cost
42		Permit Extension (Minor)	\$ 285
43		Permit Extension (Major) - Planning Commission Hearing	\$ 1,553
44	Subsidy	Preliminary Review - Residential	\$ 300
45	Subsidy	Preliminary Review - Non-Residential	\$ 300
46	Subsidy	Preliminary Review - Lantern District	\$ 300
47		Sign Permit - With Sign Program	\$ 252

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48		Sign Permit - Without Sign Program	\$ 313
49		Sign Program	\$ 2,370
50		Temporary Sign Permit	\$ 278
51	Deposit \$612	Third Party Review - Administration - Actual Time @ Staff Hourly Rate(s)	Actual Cost
52		Site Development Permit (Minor)	\$ 2,584
53		Site Development Permit (Standard) - Planning Commission	\$ 6,044
54		Site Development Permit (Major) - Planning Commission & Special Studies	\$ 19,004
55	Subsidy	Special Event (Minor)	\$ 50
56		Special Event (Major) - Planning Commission Hearing	\$ 2,133
57	Deposit \$5,571	Specific Plan Preparation or Amendment Fee - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
58		Tentative Parcel Map - 4 units or less	\$ 4,614
59		Tentative Tract Map - 5-50 units/lots	\$ 7,060
60		Tentative Tract Map - 51 + units/lots	\$ 8,798
61		Traffic Study Engineering Review - Actual Time @ Hourly Rates (In addition to the actual pass through cost of external contractors / consultants)	Actual Cost
62		Variance	\$ 6,618
63		Vesting Parcel Map - 4 units or less	\$ 4,795
64		Vesting Tentative Tract Map - 5-50 units/lots	\$ 7,530
65		Vesting Tentative Tract Map - 51 + units/lots	\$ 9,346
66	Deposit \$12,289	Zone Change	Actual Cost
67	Deposit \$20,730	Zone Text Amendment	Actual Cost
68		Zoning Conformance/ Rebuild Letter	\$ 850
<b>MAP CHECKING FEES:</b>			
69	Deposit \$918	Final Tract Maps - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
70	Deposit \$564	Final Parcel Maps - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
71		Certificate of Corrections	\$ 78
72	Deposit \$177	Lot Line Adjustments - Actual Time @ Staff Hourly Rate(s)	Actual Cost
73	Deposit \$102	Certificate of Compliance - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
74		Public Street - Base Fee	\$ 408
75		Private Street - Plus Per Address Changed	\$ 816
76		Address Change or assignment	\$ 197
<b>ENGINEERING AND BUILDING FEES:</b>			
77		Grading Permit (engineering)	\$ 471
78		Encroachment Permit (engineering)	\$ 12
79		Improvement Permit (Street & Storm Drains (engineering)	\$ 334
80		Planning Final Inspections (building)	\$ 374
<b>FULL COST RECOVERY RATES (HOURLY STAFF RATES):</b>			
81		Standard (Blended) Planning Hourly Rate (per hour)	\$ 164

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82	Assistant Planner (per hour)	\$	144
83	Associate Planner (per hour)	\$	151
84	Senior Planner (per hour)	\$	172
85	City Architect / Planning Manager (per hour)	\$	198
86	Senior Administrative Assistant - CD (per hour)	\$	142
87	Administrative Assistant - CD (per hour)	\$	142
88	Director of Community Development (per hour)	\$	227
89	Management Analyst - CDD Support (per hour)	\$	150
90	Code Enforcement Officer - CDD Support (per hour)	\$	150
91	Planning Manager (per hour)	\$	183
END OF PLANNING FEE LIST			



**ENGINEERING (Effective October 1, 2019)**

**General Provisions:**

- A. Actual Costs are based on hourly staff rates as shown in the table herein.
- B. Subsidy for marked engineering fees is 10% of the Recommended Full Cost Recovery Level, prorated over three years.

1	Subsidy*	Street Name and Address Change - Public Street - Base Fee Includes Address Changed Up to 10 Addresses	\$	1,385
2	Subsidy*	Street Name and Address Change - Private Street - Base Fee Includes Address Changed Up to 10 Addresses	\$	1,385
3		Each additional Address Change associated with a Street Name Change (Public or Private)	\$	45
4	Subsidy*	ENG Address Change or assignment - not associated with a Street Name Change (each address)	\$	292
5	Subsidy*	ENG Transportation - single round trip (actual cost calculated, but the fee is limited by state law)	\$	131
6	Subsidy*	ENG Transportation - Annual Permit (actual cost calculated, but the fee is limited by state law)	\$	156
7	Subsidy*	ENG Banners - Vertical - Recurring (After 1st year)	\$	480
8	Subsidy*	ENG Banners - Vertical - Recurring - New (1st year)	\$	1,057
9	Subsidy*	ENG Banners - Horizontal in ROW - public events (each permit)	\$	468
10	Subsidy*	ENCROACHMENT Commercial Trash Container - ROW (PERMIT AND INSP)	\$	309
11	Subsidy*	ENCROACH INSPECT Utility Pole Mount/Replace (each pole or cell site)	\$	1,619
12	Subsidy*	ENCROACHMENT Pavement Replacement Residential Related (Permit and Insp)	\$	524
13	Subsidy*	ENCROACHMENT Paved Replacement Non Residential Related (Permit and Insp)	\$	625
14	Subsidy*	ENCROACHMENT Concrete Public ROW (up to 1000,sf) (Permit and Insp)	\$	485
15	Subsidy*	ENCROACH INSPECT custom paving in Public ROW	\$	440
16	Subsidy*	ENCROACH INSPECT Driveway Approach Residential (ea)	\$	449
17	Subsidy*	ENCROACH INSPECT Curb Core / Parkway Drains Residential (ea)	\$	157
18	Subsidy*	ENCROACH INSPECT Curbs and Gutters -Asphalt Swale or Berm (Per Ea 100 lf)	\$	485
19	Subsidy*	ENCROACH INSPECT EACH DRY & WET UTILITY non improvement	\$	294
20	Subsidy*	ENCROACH general NON-CONSTRUCTION (All Other)	\$	128
21	Subsidy*	ENCROACH INSPECT Storm Drain Connection	\$	1,846
22	Subsidy*	ENCROACH INSPECT Catch Basin Install or Modify	\$	597
23	Subsidy*	ENCROACH AGREEMENT - MAINTENANCE	\$	197
24	Subsidy*	ENCROACH Traffic Control Plan Reviews/Processing	\$	566
25	Deposit	ENG Final Parcel Map Review - Actual Time @ Hourly Rates		Actual Cost

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	\$4,008		
26	Deposit \$6,106	ENG Final Tract Map Review - Actual Time @ Hourly Rates	Actual Cost
27	Deposit \$1,175	ENG Lot Line Adjustment Review - Actual Time @ Hourly Rates	Actual Cost
28	Deposit \$3,569	ENG Improvements Plan Review for Street & Storm Drains & Sewer (EACH 200 LF)(actual cost at hourly rates)	Actual Cost
29	Deposit \$810	ENG Improvements Inspection for Sewer/Water Pavement (EACH UTILITY EVERY 200 LF)	Actual Cost
30	Deposit \$739	ENG Improvements Plan Check for Landscape and Irrigation (Tract/Commercial) - Actual Time @ Hourly Rates	Actual Cost
31	Deposit \$685	ENG Improvements Inspection for Landscape and Irrigation (Tract/Commercial)	Actual Cost
32	Deposit \$4,450	ENG Grading Plan Review - STANDARD no Additional Features - Actual Time @ Hourly Rates	Actual Cost
33	Deposit \$5,088	ENG Grading Plan Review - STANDARD with Additional Features(actual cost at hourly rates)	Actual Cost
34	Deposit \$9,471	ENG Grading Plan Review - MIXED USE - Actual Time @ Hourly Rates	Actual Cost
35	Deposit \$5,175	ENG Grading Plan Review - COASTAL ZONE basic - Actual Time @ Hourly Rates	Actual Cost
36	Deposit \$6,812	ENG Grading Plan Review - COASTAL ZONE - w/ basement/pool - Actual Time @ Hourly Rates	Actual Cost
37	Deposit \$14,127	ENG Grading Plan Review - TRACT - Actual Time @ Hourly Rates	Actual Cost
38		ENG Grading Other (Actual Time)	Actual Cost
39		ENG Admin Services (Actual Time)	Actual Cost
40	Deposit \$2,907	ENG Grading Inspection - STANDARD no geo features - Actual Time @ Hourly Rates	Actual Cost
41	Deposit \$4,978	ENG Grading Inspection - STANDARD w/ geo features - Actual Time @ Hourly Rates	Actual Cost
42	Deposit \$7,860	ENG Grading Inspection - MIXED USE - Actual Time @ Hourly Rates	Actual Cost
43	Deposit \$5,031	ENG Grading Inspection - COASTAL ZONE basic - Actual Time @ Hourly Rates	Actual Cost
44	Deposit \$6,947	ENG Grading Inspection - COASTAL ZONE - w/ basement/poo - Actual Time @ Hourly Rates	Actual Cost
45	Deposit \$8,254	ENG Grading Inspection - TRACT - Actual Time @ Hourly Rates	Actual Cost
46	Deposit \$71	ENG - BMP INSPECT - Actual Time @ Hourly Rates	Actual Cost
47		ENG Street Vacation Application	\$ 2,386
48	Subsidy*	ENG Solid Waste Exemption Application	\$ 23
49	Deposit \$32	ENG Research - Actual Time @ Hourly Rates	Actual Cost
50	Subsidy*	ENG Construction and Demolition Compliance - Admin	\$ 125
51	Subsidy*	ENG Event Support - Actual Time @ Hourly Rates	Actual Cost
52	Subsidy*	ENG Emergency Response - Actual Time @ Hourly Rates	Actual Cost

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53	Deposit \$2,486	Final WQMP/O&M Plan - 2 reviews included for all projects, except residential - see separate fee - Actual Time @ Hourly Rates	Actual Cost
54	Deposit \$1,546	Final WQMP/O&M Plan - residential - Actual Time @ Hourly Rates	Actual Cost
55		Legal Review of project - Pass-through of contract attorney fees charged to the City - Actual Cost	Actual Cost
56	Subsidy* /Deposit \$54	WQ Review for Restaurants	Actual Cost
57	Subsidy*/ Deposit \$251	Annual Post-Construction WQMP Site Inspections (high priority)	Actual Cost
<b>BUILDING-RELATED FEES:</b>			
58	Deposit \$62	Temporary Certificate of Occupancy - Engineering Review	Actual Cost
59	Deposit \$62	Certificate of Occupancy - Engineering Review	Actual Cost
60	Deposit \$120	Building Plan Check - Eng Review - As Needed	Actual Cost
61	Deposit \$484	Building Plan Check - Eng Review & Inspection - Retaining Wall	Actual Cost
62	Deposit \$1,386	Building Plan Check - Eng Review & Inspection - Shoring	Actual Cost
63	Deposit \$580	Building Plan Check - Eng Review & Inspection - Pool and/or Spa	Actual Cost
64	Deposit \$522	Building Plan Check - Eng Review & Inspection - ADDITION	Actual Cost
65	Deposit \$845	Building Plan Check - Eng Review & Inspection - Soils Report	Actual Cost
66	Deposit \$363	Building Plan Check - Eng Review & Inspection - Foundation Plan for New House	Actual Cost
67	Deposit \$185	Building Plan Check - Eng Review & Inspection - Food Service	Actual Cost
68	Deposit \$604	Building Plan Check - Eng Review & Inspection - Slab Releveling/Support	Actual Cost
69	Deposit \$375	Building Plan Check - Eng Review & Inspection - Landscape Plan	Actual Cost
70	Deposit \$120	Building Permit - Engineering Inspection - As Needed - Actual Time @ Hourly Rates	Actual Cost
71	Deposit \$563	Building Permit - Engineering Final Soils Report Review	Actual Cost
<b>PLANNING-RELATED FEES:</b>			
72		Antenna Use Permit (Minor)	\$ 140
73	Deposit \$767	Antenna Use Permit (Major) - Planning Commission Hearing - Actual Time @ Hourly Rates	Actual Cost
74	Deposit \$861	Antenna Use Permit (ECA) - City Council Hearing; exceptional case approval	Actual Cost
75		Amendment to Previous Discretionary Approvals (Minor) - Substantial Conformance Determination	\$ 123
76		Amendment to Previous Discretionary Approvals (Standard) - Administrative Hearing	\$ 185

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77		Amendment to Previous Discretionary Approvals (Major) - Planning Commission Hearing	\$ 271
78		Appeal - to Planning Commission	\$ 221
79		Appeal to City Council	\$ 297
80		Certificate of Occupancy Review - Actual Time @ Hourly Rates	Actual Cost
81		Coastal Development Permit - Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 1,131
82		Coastal Development Permit - Residential (Major) - Bluff top or biologically sensitive habitat	\$ 2,271
83		Coastal Development Permit - Non-Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 1,280
84		Coastal Development Permit - Non-Residential (Major) - Bluff top or biologically sensitive habitat	\$ 2,419
85		Coastal Development Permit - Exempt	\$ 30
86		Conditional Use Permit (Minor) - Administrative Hearing	\$ 290
87		Conditional Use Permit (Major) - Planning Commission Hearing	\$ 1,013
88	Deposit \$932	Development Agreement - Actual Time @ Hourly Rates - with Deposit	Actual Cost
89		Design Review - Other discretionary permits required but no Site Development Permit	\$ 515
90	Deposit \$2,299	Environmental Impact Assessment	Actual Cost
91	Deposit \$303	Environmental - Negative Declaration	Actual Cost
92	Deposit \$3,005	Environmental - Mitigated Negative Declaration	Actual Cost
93	Deposit \$3,004	Environmental - Addendum to an EIR	Actual Cost
94	Deposit \$8,677	Environmental Impact Report	Actual Cost
95		General Plan Amendment (Minor) - 0-5 acres	\$ 609
96		General Plan Amendment (Major) - Over 5 acres	\$ 1,218
97		General Plan Consistency	\$ 262
98		Landscape Plan Check - Actual Time @ Hourly Rates	\$ 117
99		Local Coastal Program Amendment	\$ 1,711
100	Deposit \$380	Outdoor Dining Review (Encroachment Permit)	Actual Cost
101		Preliminary Review - Residential	\$ 456
102		Preliminary Review - Non-Residential	\$ 456
103		Preliminary Review - Lantern District	\$ 456
104		Site Development Permit (Minor)	\$ 165
105		Site Development Permit (Standard) - Planning Commission	\$ 405
106		Site Development Permit (Major) - Planning Commission & Special Studies	\$ 961
107		Special Event (Minor)	\$ 237
108		Special Event (Major) - Planning Commission Hearing	\$ 2,767
109		Specific Plan Preparation or Amendment Fee - Actual Time @ Hourly Rates - with Deposit	
110		Tentative Parcel Map - 4 units or less	\$ 515

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111		Tentative Tract Map - 5-50 units/lots	\$ 1,326
112		Tentative Tract Map - 51 + units/lots	\$ 2,090
113	Deposit \$1,793	Traffic Study Engineering Review - Actual Time @ Hourly Rates (In addition to the actual pass-through cost of external contractors / consultants)	Actual Cost
114		Variance	\$ 475
115		Vesting Parcel Map - 4 units or less	\$ 515
116		Vesting Tentative Tract Map - 5-50 units/lots	\$ 1,576
117		Vesting Tentative Tract Map - 51 + units/lots	\$ 2,465
118		Zone Change	\$ 1,484
119		Zone Text Amendment	\$ 309
120		Certificate of Corrections - No charge	\$ 150
121	Deposit \$704	Certificate of Compliance - Actual Time @ Hourly Rates - with Deposit	Actual Cost

**FULL COST RECOVERY RATES (HOURLY STAFF RATES):**

122		Service in Excess of Standard (per hour @ staff hourly rates and at the discretion of the Director or Deputy Director)	
123		Standard (Blended) Engineering Hourly Rate (per hour)	\$ 132
124		Engineering Tech (per hour)	\$ 122
125		Associate Engineer (per hour)	\$ 148
126		Senior Engineer (per hour)	\$ 155
127		Senior Engineer - Water Quality (per hour)	\$ 152
128		City Engineer (per hour)	\$ 181
129		Senior Engineer - Construction Management (per hour)	\$ 163
130		Senior Construction Inspector (per hour)	\$ 133
131		Senior Administrative Assistant (per hour)	\$ 100
132		Administrative Assistant (per hour)	\$ 90
133		Senior Management Analyst (per hour)	\$ 128
134		Director of Public Works (per hour)	\$ 211
135		Consultant (per hour) - Actual cost of outside consultants will be passed directly through to applicants.	Actual Cost

END OF ENGINEERING FEE LIST

**BUILDING (Effective October 1, 2019)**

**General Provisions:**

- A. Building Fees consist of cost-driven fees presented in the table below and valuation-based fees, presented in the Building Valuation Data Sheet.
- B. Actual Costs are based on hourly staff rates as shown in the table herein.
- C. Veterans: All City imposed fees to cover the cost of processing development permits for ADA alterations for disabled veterans are WAIVED.
- D. Affordable Housing: All City imposed fees to cover the cost of processing development permits and Building Permit fees for the development of deed-restricted housing affordable to extremely low income, very low income, and low income households (as defined by the Department of Housing and Urban Development (HUD) are WAIVED. For mixed-income developments (e.g. a total of 50 dwelling units; 8 are low income and the remaining 42 are market rate) the fees for processing City development permits will be discounted proportionally with the amount of deed restricted affordable dwelling units (e.g. using the above example, 15% of the units are deed restricted as low income then the fees for processing City development permits would be reduced by 15%).
- E. Owner Occupied Residential Maintenance: To qualify for a subsidy, the owner must currently occupy the building and may perform the work or hire licensed contractors. Fee charges consists of fee in line item #2 only with no itemized fee.
- F. Mobilehome Parks – All permit fees and other related fees for Mobilehome Parks shall be in accordance with applicable schedule of fees contained in the provisions of the California Health and Safety Code Division 13, Part 2.1, and related administrative regulations.

**MECHANICAL, PLUMBING, AND ELECTRICAL ITEMS (General):**

1	Subsidy	MPE ISSUANCE FEE - Per Permit - Residential or Non-Residential. Includes initial processing and administration for all stand-alone MPE permits with added itemized fees- all trades	\$	25
2	Subsidy	BASE PERMIT FEE -Includes travel to inspection site and standard documentation for all stand-alone MPE permits for owner occupied dwellings (no itemized fees added)	\$	25
3		MPE Plan Check - Actual Time @ Staff Hourly Rates (Minimum of 1 hour incurred) no fee if owner occupied		Actual Cost
4		Expired MPE Permit Renewal - not over 1 year - 50% (over 1 year 100%) of Permit Fee (All Trades)	\$	-

**MECHANICAL FEES - On-site Inspection Services (In addition to the Issuance Fee or Base Permit Fee):**

**Note: These fees are for individual MPE permits not included in any valuation-based fees or permits.**

5		Additional Mechanical Plan Check for Energy - \$0.0254 per square foot - Each Building	\$	-
6	Subsidy	Installation or relocate of each furnace, including ducts and/or vents attached to such appliance (including incidental electrical)	\$	22
7		Fire and/or Smoke Damper - Each	\$	27

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8		Relocate or replacement of each appliance vent not included in an appliance item also permitted	\$	26
9		HVAC Duct Extension/Relocation - First Duct	\$	41
10		HVAC Duct Extension/Relocation - Each Additional Duct	\$	22
11		Boiler / Compressor - Installation or relocate of each boiler to and including 15HP or compressor to and including 5 tons, including attached ducts and/or vents	\$	33
12		Boiler / Compressor - Installation or relocation of each boiler over 15 HP or compressor over 5 tons, including attached ducts and/or vents	\$	65
13		Evaporative Cooler / Chiller (non-portable type)	\$	27
14		Air-handling unit not part of a factory-assembled appliance - Each	\$	38
15		Ventilation system less than or equal to 10,000 cfm which is not a portion of any heating or air conditioning system authorized by a permit - Each	\$	25
16		Ventilation system more than 10,000 cfm which is not a portion of any heating or air conditioning system authorized by a permit - Each	\$	36
17		Hood served by mechanical exhaust including duct fan	\$	41
18		Miscellaneous items including all factory - built stoves, ovens, cook tops, etc.	\$	49
19		Factory Built Fireplace - Each	\$	38
20	Subsidy	Gas-Piping System - Low Pressure up to 0.5 psi - Each	\$	14
21	Subsidy	Gas-Piping System - Medium or High Pressure system exceeding 0.5 psi - Each	\$	14
22		Misc. Item Regulated by the Mechanical Code where no fee is listed - Each	\$	71
23		Mechanical Plan Check Fee (formerly 50% of Total Mechanical Fee) - Per Hour or fraction thereof, minimum of 1 hour.	\$	133
24		Additional plan review required by changes, additions or revisions to approved plans - Per Hour or fraction thereof, minimum of 1 hour.	\$	177
<b>ELECTRICAL FEES - On-site Inspection Services (In addition to the Issuance Fee or Base Permit Fee):</b>				
<b>Note: These fees are for individual MPE permits not included in any valuation-based fees or permits.</b>				
25	Subsidy	Service meter - 0 - 400 Amp	\$	59
26	Subsidy	Service meter - 400 - 800 Amp	\$	70
27	Subsidy	Service meter - 800 - 1,000 Amp	\$	81
28	Subsidy	Service meter - 1,000 - 2,500 Amp	\$	92
29	Subsidy	Service meter - Over 2,500 Amp	\$	103
30		Sub-panel - Each	\$	15
31		Self-contained, factory-wired, approved unit such as cooking appliances, home appliances, heating appliances, HVAC units, vegetable cases, drinking fountains, etc. (2-HP Max) [Over 2-HP, see generators, motors and transformers] - Each	\$	26
32	Subsidy	Lighting Fixtures (each)	\$	0.90
33		Lighting Fixtures (each) - Each pole with fixtures	\$	25
34		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment up to and including two (2)	\$	37
35		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment Over two (2) and not over ten (10)	\$	37
36		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment Over ten (10) and not over fifty (50)	\$	47
37		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment over fifty (50).	\$	70

38	Subsidy	Receptacle and Switch Outlets - each	\$ 0.90
39		Track lighting or multiple outlet assembly - Each section	\$ 22
40		Fuse Up (commercial)	\$ 40
41		Temporary Service - Temporary construction pole (including lights and outlets for outdoor lot use) - Each	\$ 65
42		Temporary Service - Sub-pole with panel - Each	\$ 26
43		Signs at each address - 1st Sign at one address	\$ 69
44		Signs at each address - Each additional sign at same address	\$ 46
45		Solar PV Systems - 0 KW to 5KW	\$ 400
46		Solar PV Systems - Over 5 KW	\$ 500
47		Photovoltaic component not listed (Battery)	\$ 26
48		TSPB - Electrical	\$ 81
49		Additional Electrical Plan Check for Energy - 0.0254 per square foot - Each Building	\$ 66
50		Electrical Plan Check Fee (formerly 50% of Total Electrical Fee) - Per Hour or fraction thereof, minimum of 1 hour.	\$ 133
51		Additional plan review required by changes, additions or revisions to approved plans - Per Hour or fraction thereof, minimum of 1 hour.	\$ 177
<b>PLUMBING FEES - On-site Inspection Services (In addition to the Issuance Fee or Base Permit Fee):</b>			
<b>Note: These fees are for individual MPE permits not included in any valuation-based fees or permits.</b>			
52		Plumbing Fixture - Each	\$ 24
53	Subsidy	Building Sewer - Each	\$ 22
54		Rainwater Systems - per drain	\$ 13
55		Water Heater and/or Vent - Each	\$ 44
56		Gas-Piping System - Low Pressure up 0.5 psi - Each	\$ 39
57		Gas-Piping System - Medium or High Pressure system exceeding 0.5 psi - Each	\$ 57
58		Waste Interceptor or each Kitchen Grease Trap - Each	\$ 27
59		Water Piping - Installation or alteration, including vacuum breakers or backflow devices	\$ 44
60		Water Treating Equipment	\$ 36
61		Sump Pumps (sewage or rainwater) - Each	\$ 52
62		Medical Gas Systems - 1 to 5 outlets	\$ 24
63		Medical Gas Systems - Each additional outlet	\$ 13
64		Fire Sprinkler Installation	\$ 60
65	Subsidy	Tankless Water Heater - Each	\$ 76
66		Solar Water Heating Panel - Each	\$ 46
67		Solar Water Heating Storage Tank - Each	\$ 47
68		Solar Water Heating AC/DC Recirculating Pump - Each	\$ 25
69	Subsidy	TSPB - Gas	\$ 44
70		Misc. Item Regulated by the Plumbing Code where no fee is listed - Each	\$ 25
71		Plumbing Plan Check Fee (formerly 50% of Total Plumbing Fee) - Per Hour, for minimum 1 hour incurred)	\$ 133
72		Additional plan review required by changes, additions or revisions to approved plans - Per Hour, for minimum 3 hours incurred	\$ 177
<b>ADMINISTRATIVE, &amp; MISCELLANEOUS FEES:</b>			
73	Subsidy	Permit Issuance and Processing Fee for each permit issued by City Staff	\$ 25
74		Archive Retrieval Fee - Sheet 8-1/2" X14" and Smaller (per page)	Actual Cost
75		Archive Retrieval Fee - Sheet Larger than 8-1/2" X14" (per page)	Actual Cost



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76	Expired Building Permit Renewal - not over 1 year (formerly 50% of Permit Fee)	\$ 66
77	Expired Building Permit Renewal - over 1 year (formerly 100% of Permit Fee)	\$ 66
78	Special Investigation - Inspection Fee per Discipline - Actual Time @ Staff Hourly Rates (Per Hour, for minimum 3 hours incurred) Plus Copy Cost	Actual Cost
79	Re-inspection Fee per Discipline	\$ 148
80	Off Hours Inspections - Scheduled at the discretion of the Building Official - Actual Time @ Staff Hourly Rates	Actual Cost
81	Off Hours Inspections - Emergency Call Out - Actual Time @ Staff Hourly Rates - per hour or fraction thereof - minimum of 4 hours	Actual Cost
82	Minimum Plan Check Fee - Non Structural - per Discipline - Actual Time @ Staff Hourly Rates - per hour or fraction thereof	Actual Cost
83	Minimum Plan Check Fee - Structural - per Discipline - Actual Time @ Staff Hourly Rates per hour or fraction thereof	Actual Cost
84	Plan Check Filing Fee for each plan check processed by city staff	\$ 90
85	Condominium Conversion Inspection Fee - Per Building	\$ 250
86	Condominium Conversion Inspection Fee - each unit	\$ 90
87	Change of Occupancy Permit Fee - valuation by sq ft of Tenant Improvement plus MPE fees	Valuation
88	Subsidy Change of Contractor	\$ 25
89	Appeal of Building Officials Determinations - Actual Time @ Staff Hourly Rates (Per Hour, for minimum 2 hours incurred)	Actual Cost
90	Code Modifications/Alternate Methods and Materials - Actual Time @ Staff Hourly Rates (Per Hour)	Actual Cost
91	Certificate of Occupancy - New Tenant, Owner without a TI	\$ 93
92	Certificate of Occupancy - Change of Name Only (no change in owner or business type)	\$ 78
93	Use of Consultants, Engineers, Etc. - actual costs	Actual Cost
94	Other Items not covered - Actual Time @ Staff Hourly Rates (per hour or fraction thereof)	Actual Cost
<b>FULL COST RECOVERY RATES (HOURLY STAFF RATES):</b>		
95	Service in Excess of Standard (per hour @ staff hourly rates and at the discretion of the Director, Deputy Director, or Building Official)	\$ 132
96	Standard (Blended) Building Plan Check Hourly Rate (per hour)	\$ 184
97	Standard (Blended) Building Inspection Hourly Rate (per hour)	\$ 161
<b>Individual Classification Hourly Rates (Rates for Building-Related Services only):</b>		
98	Permit Technician (per hour)	\$ 143
99	Senior Permit Technician (per hour)	\$ 147
100	Senior Structural Engineer (per hour)	\$ 184
101	Senior Building Inspector (per hour)	\$ 155
102	Chief Building Inspector (per hour)	\$ 167
103	Building Official (per hour)	\$ 189
104	Director of Community Development (per hour)	\$ 218

END OF BUILDING FEE LIST



Effective Date: January 2017  
 Supersedes: April 2016

**CITY OF DANA POINT  
 BUILDING VALUATION DATA SHEET\*  
 (DOLLARS PER SQUARE FOOT)**

DESCRIPTION	TYPE OF CONSTRUCTION - SQ.FT.						
	I - A & II - A	I - B	II - B	III - A	III - B	V - A	V - B
Apartments - Good	191.00			163.20	156.25	151.17	144.22
Apartments - Bsmnt. Grq.	63.35						
Auditoriums	184.85	135.80	128.85	142.34	135.39	136.46	127.78
Banks	258.23	192.07	186.18	211.45	203.96	192.07	184.31
Bowling Alleys		93.56	87.81	101.18	95.16	70.57	
Churches	175.36	133.26	127.11	144.48	138.34	135.39	127.78
Convalescent Hospitals	243.12	170.81		174.96		175.63	
Fire Stations	201.02	134.73	127.51	146.76	140.87	138.20	131.39
Homes for Elderly	182.98	149.83	143.82	155.84	149.70	150.77	145.82
Hospitals	283.75			236.17		225.61	
Hotels and Motels	178.30			155.44	148.49	136.33	133.79
Industrial Plants	96.50	64.84	61.75	74.05	69.64	69.64	63.75
Jails	276.80			253.82		192.07	
Libraries	204.50	151.57	144.48	159.72	152.10	150.36	144.48
Medical Offices	209.71	163.46	155.58	171.75	164.93	159.99	154.64
Offices	188.19	128.31	124.30	137.93	132.19	129.65	122.56
Offices - Shell	150.56	102.65	99.44	110.40	105.72	103.72	98.10
Public Buildings	216.26	176.43	169.21	183.11	176.96	168.01	162.39
Public Garages	83.13	62.15	47.72	62.69	56.00	57.07	
Restaurants				172.28	166.67	158.38	152.37
Schools	195.67	135.80		144.75	139.54	136.06	130.18
Service Stations			121.09	125.91		108.26	
Service Station Canopies						47.45	
Stores	146.76	92.62	90.75	111.07	104.65	94.63	87.95
Theaters	193.27			142.75	136.33	134.73	127.78
Warehouses	83.80	49.72	46.65	56.40	53.60	49.72	46.65

WALLS - LIN. FT.	2 Feet	3 Feet	4 Feet	5 Feet	6 Feet	7 Feet	8 Feet	Per Sq.Ft.
Block - Free Standing		43.44	58.01	71.24	86.48			14.43
Block - Retaining		84.20	114.14	142.08	170.55	199.15	228.15	30.21
Glass	27.93	42.90	54.26	67.36	78.46	91.56		13.77
Plastic	11.23	15.91	20.32	26.33	31.68	37.29		5.35

DWELLINGS, CONDDS, TOWNHOMES & DUPLEXES - SQ. FT.	WOOD FRAME	MASONRY
New and Additions	195.94	202.89
Basement Semi-Finished	39.56	
Basement UnFinished	30.21	
Solarium	34.62	
Garages	47.45	66.16
Open Carports - All	34.62	
Remodel/Alterations	117.62	121.76
Skylight - Each	415.27	
Outdoor Living/ Portecochere	117.66	

REROOFING - SQ. FT.	
Aluminum	8.55
Asbestos-Cement	4.81
Built-Up	2.41
Clay Tile	9.36
Composition/Fiberglass	2.94
Concrete Tile	9.36
Wood Shake	6.68
Wood Shingles	6.68
Metro Metal Shingle	5.75

FIREPLACE - EACH	
Masonry	7,331.10
Pre-Fab	5,426.48

FIRE SPRINKLERS - SQ.FT.	
Commercial	4.54
Residential	4.54

AWNING/CANOPY - SQ.FT.	
Aluminum	32.75
Canvas	13.90

SPAS AND JACUZZIS - EACH	
In-Ground spa/Jacuzzi	11,574.72
Portable 6'x6'	4,998.78
Portable 7'x7'	6,001.21
Portable 8'x8'	7,030.37
With Gazebo Open	1,403.40
With Gazebo Enclosed	4,998.78

PATIO/DECK/BALCONY - SQ. FT.	
Fiberglass	20.72
Metal	24.19
Wood	32.08
Glass - Solarium	34.62
Deck - New	33.01
Balcony - New	33.01

SWIMMING POOL - SQ.FT.	
Gunite	86.48
Fiberglass	90.75

EQUIPMENT - SQ. FT. AIR CONDITIONING	
Commercial	7.22
Residential	6.01

GRADE BEAMS - LIN. FT.	
24-inch X 24-inch	178.03

GUARD RAIL - LIN. FT.	
Glass, Wood, or Steel	54.30

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NON-RESIDENTIAL TENANT IMPROVEMENTS	
Stores/Offices/Warehouses SQ.FT	54.28
Banks/Medical/Restaurants SQ.FT	74.98
Interior Partitions / Lin.Ft.	78.59

SIGNS	2 SIDES	1 SIDE
Painted	77.79	60.55
Electrical	259.30	138.34
Neon		43.17

BORED PILING	
LIN. FT.	
24" diameter	250.74
36" diameter	276.67

REPAIR/REPLACEMENT WORK SQ.FT.	
Demolition of Buildings/Structures	6.42
Repairs to Existing Stairs	33.01
Repairs to Existing Decks	33.01
Repairs to Existing Balconys	33.01
Replacement of Existing Windows/Doors	24.33
Repairs to Existing Roof and Floor Assemblies	22.72
Roof Sheathing	1.25
Replace Siding, Stucco or Drywall	3.05
Exterior Finishes - Stucco - 3 Part Exterior Plaster	1.25
Exterior Finishes - Siding - Exterior Wood Siding	1.25
Exterior Finishes - Shear Panel Installation	1.25
Exterior Finishes - Rock - Rock or Stone Veneer	3.10
Exterior Finishes - Hardi Panel - Hardi Cement Siding	3.10

SIGN POLES LIN. FT.	
4" Ø	60.55
6" Ø	63.89
8" Ø	112.41
10" Ø	138.34
12" Ø	164.26
14" Ø	198.88
18" Ø	250.74
24" Ø	337.22
30" Ø	415.01

DRIVEN PILING	
12-FT. & 3-FT. DIAMETER / LIN. FT.	
0-40'	250.74
40 +	276.67

PLASTER HEIGHT (FT.)	
12"	54.64
16"	81.95
24"	109.30

STRUCTURAL SLABS SQ. FT.	
4"	19.60
8"	39.19
12"	58.81

Reference: "ICBO Building Standards" April 2002 w/ENR CCI Updates

\* See attached notes.

BUILDING VALUATION TABLES OP 2017 VALUATION TABLES

**EXHIBIT B**

**CITY OF DANA POINT  
SCHEDULE OF SERVICE FEES (FY2020-2021)**

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**CITY CLERK**

Agenda Subscriptions	\$20 prorated for partial year subscriptions.
Minutes Subscriptions	\$40 prorated for partial year subscriptions
Notary Services	\$10
Certification	\$5
Photocopies	\$0.10 per page \$0.20 per page when made from microfilm or microfiche
Fax Copies	\$0.50 per page
Reports Prepared By Consultants	Actual Cost
Initiative Processing Fee	\$200
Duplication of Video and Audio Tapes	\$12 per tape
City of Dana Point Municipal Code – documents only	\$75
- Including tabs	\$95
- Including tabs and binder	\$145
Subscriptions to Supplements	\$40 per year
City of Dana Point Zoning Code – documents only	\$20.50
- Including map	\$26
- Including map and tabs	\$34.50
- Including map, tabs, and binder	\$44.50
Subscriptions to Supplements	\$15 per year

**FINANCE AND ADMINISTRATION**

First Copy of All Documents provided at No Charge.	
Comprehensive Annual Financial Report	\$10
Budget document	\$15
Checks returned for Insufficient Funds	\$25

**COMMUNITY SERVICES FEES**

First Copy of All Documents provided at No Charge.	
Comprehensive Annual Financial Report	\$10
Budget document	\$15

Checks returned for Insufficient Funds \$25

**PLANNING (Effective October 1, 2020)**

**General Provisions:**

- D. Actual Costs are based on hourly staff rates as shown in the table herein.
- E. Veterans: All City imposed fees to cover the cost of processing development permits for ADA alterations for disabled veterans are WAIVED.
- F. Affordable Housing: All City imposed fees to cover the cost of processing development permits and building permit fees for the development of deed-restricted housing affordable to extremely low income, very low income, and low income households (as defined by the Department of Housing and Urban Development (HUD) are WAIVED. For mixed-income developments (e.g. a total of 50 dwelling units; 8 are low income and the remaining 42 are market rate) the fees for processing City development permits will be discounted proportionally with the amount of deed restricted affordable dwelling units (e.g. using the above example, 15% of the units are deed restricted as low income then the fees for processing City development permits would be reduced by 15%).

**ENGINEERING AND BUILDING RELATED FEES:**

1		Administrative Modification to Standards - Minor Variance	\$ 2,101
2		Antenna Use Permit (Minor)	\$ 1,599
3		Antenna Use Permit (Major) - Planning Commission Hearing	\$ 3,543
4		Antenna Use Permit (ECA) - City Council Hearing; exceptional case approval	\$ 5,473
5		Amendment to Previous Discretionary Approvals (Minor) - Substantial Conformance Determination	\$ 207
6		Amendment to Previous Discretionary Approvals (Standard) - Administrative Hearing	\$ 1,435
7		Amendment to Previous Discretionary Approvals (Major) - Planning Commission Hearing	\$ 5,336
8	Subsidy	Appeal - to Planning Commission - Residential	\$ 250
9	Subsidy	Appeal - to Planning Commission - Non-Residential	\$ 500
10	Subsidy	Appeal - to City Council - Residential	\$ 250
11	Subsidy	Appeal - to City Council - Non-Residential	\$ 500
12	Deposit \$ 19	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (0-10 min.) - Charged by Building	Actual Cost
13	Deposit \$155	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (10 min. -1 hr.)	Actual Cost
14	Deposit \$335	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (1- 2 hrs.)	Actual Cost
15	Deposit \$627	Building Plan Check/Planning Division (Actual Time @ Staff Hourly Rate(s)) (2 hrs. +)	Actual Cost

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16	Deposit \$156	Certificate of Occupancy Review (Actual Time @ Hourly Rate)	Actual Cost
17		Coastal Development Permit - Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 4,628
18		Coastal Development Permit - Residential (Major) - Bluff top or biologically sensitive habitat	\$ 7,172
19		Coastal Development Permit - Non-Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 8,595
20		Coastal Development Permit - Non-Residential (Major) - Bluff top or biologically sensitive habitat	\$ 14,648
21		Coastal Development Permit - Exempt	\$ 641
22		Coastal Dev Permit - Admin	\$ 4,853
23		Conditional Use Permit (Minor) - Administrative Hearing	\$ 2,601
24		Conditional Use Permit (Major) - Planning Commission Hearing	\$ 10,096
25		Continuation of Hearing (Major)	\$ 4,261
26	Deposit \$3,046	Development Agreement - Actual Time @ Staff Hourly Rate(s) with Deposit (Current Deposit = \$5,571)	Actual Cost
27		Design Review - Other discretionary permits required but no Site Development Permit	Actual Cost
28	Deposit \$219	Environmental Impact Assessment - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
29	Deposit \$874	Environmental - Negative Declaration - Hourly Rate with Deposit	Actual Cost
30	Deposit \$22,296	Environmental - Mitigated Negative Declaration	Actual Cost
31	Deposit \$4,372	Environmental - Addendum to an EIR - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
32	Deposit \$48,846	Environmental Impact Report (Consultant Cost +10%)	Actual Cost
33		Film/ Photography	\$ 515
34	Deposit \$9,895	General Plan Amendment (Minor) - 0-5 acres	Actual Cost
35	Deposit \$22,815	General Plan Amendment (Major) - Over 5 acres	Actual Cost
36		General Plan Consistency	\$ 7,177
37	Subsidy	HISTORIC Resource Designation	\$ -
38		Home Occupation	\$ 96
39		Landscape Plan Check / Planning Division - Actual Time @ Staff Hourly Rate(s) - Charged by Building	Actual Cost
40	Deposit \$35,572	Local Coastal Program Amendment	Actual Cost
41	Deposit \$941	Outdoor Dining - Encroachment Permit - Actual Time @ Staff Hourly Rate(s) - Charged by Engineering	Actual Cost
42		Permit Extension (Minor)	\$ 329
43		Permit Extension (Major) - Planning Commission Hearing	\$ 2,134
44	Subsidy	Preliminary Review - Residential	\$ 300
45	Subsidy	Preliminary Review - Non-Residential	\$ 300

46	Subsidy	Preliminary Review - Lantern District	\$ 300
47		Sign Permit - With Sign Program	\$ 354
48		Sign Permit - Without Sign Program	\$ 445
49		Sign Program	\$ 3,358
50		Temporary Sign Permit	\$ 404
51	Deposit \$706	Third Party Review - Administration - Actual Time @ Staff Hourly Rate(s)	Actual Cost
52		Site Development Permit (Minor)	\$ 3,680
53		Site Development Permit (Standard) - Planning Commission	\$ 7,594
54		Site Development Permit (Major) - Planning Commission & Special Studies	\$ 27,034
55	Subsidy	Special Event (Minor)	\$ 50
56		Special Event (Major) - Planning Commission Hearing	\$ 2,250
57	Deposit \$5,571	Specific Plan Preparation or Amendment Fee - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
58		Tentative Parcel Map - 4 units or less	\$ 6,041
59		Tentative Tract Map - 5-50 units/lots	\$ 8,890
60		Tentative Tract Map - 51 + units/lots	\$ 11,496
61		Traffic Study Engineering Review - Actual Time @ Hourly Rates (In addition to the actual pass through cost of external contractors / consultants)	Actual Cost
62		Variance	\$ 9,504
63		Vesting Parcel Map - 4 units or less	\$ 6,313
64		Vesting Tentative Tract Map - 5-50 units/lots	\$ 9,595
65		Vesting Tentative Tract Map - 51 + units/lots	\$ 12,319
66	Deposit \$18,433	Zone Change	Actual Cost
67	Deposit \$28,942	Zone Text Amendment	Actual Cost
68		Zoning Conformance/ Rebuild Letter	\$ 1,274
<b>MAP CHECKING FEES:</b>			
69	Deposit \$1,059	Final Tract Maps - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
70	Deposit \$634	Final Parcel Maps - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
71		Certificate of Corrections	\$ 118
72	Deposit \$195	Lot Line Adjustments - Actual Time @ Staff Hourly Rate(s)	Actual Cost
73	Deposit \$118	Certificate of Compliance - Actual Time @ Staff Hourly Rate(s) with Deposit	Actual Cost
74		Public Street - Base Fee	\$ 470
75		Private Street - Plus Per Address Changed	\$ 941
76		Address Change or assignment	\$ 225
<b>ENGINEERING AND BUILDING FEES:</b>			
77		Grading Permit (engineering)	\$ 494
78		Encroachment Permit (engineering)	\$ 12
79		Improvement Permit (Street & Storm Drains (engineering)	\$ 360
80		Planning Final Inspections (building)	\$ 561



**FULL COST RECOVERY RATES (HOURLY STAFF RATES):**

81	Standard (Blended) Planning Hourly Rate (per hour)	\$	175
82	Assistant Planner (per hour)	\$	145
83	Associate Planner (per hour)	\$	156
84	Senior Planner (per hour)	\$	188
85	City Architect / Planning Manager (per hour)	\$	226
86	Senior Administrative Assistant - CD (per hour)	\$	142
87	Administrative Assistant - CD (per hour)	\$	142
88	Director of Community Development (per hour)	\$	269
89	Management Analyst - CDD Support (per hour)	\$	155
90	Code Enforcement Officer - CDD Support (per hour)	\$	154
91	Planning Manager (per hour)	\$	204

END OF PLANNING FEE LIST

**ENGINEERING (Effective October 1, 2020)**

**General Provisions:**

- C. Actual Costs are based on hourly staff rates as shown in the table herein.
- D. Subsidy for marked engineering fees is 10% of the Recommended Full Cost Recovery Level, prorated over three years.

1	Subsidy*	Street Name and Address Change - Public Street - Base Fee Includes Address Changed Up to 10 Addresses	\$	2,078
2	Subsidy*	Street Name and Address Change - Private Street - Base Fee Includes Address Changed Up to 10 Addresses	\$	2,078
3		Each additional Address Change associated with a Street Name Change (Public or Private)	\$	68
4	Subsidy*	ENG Address Change or assignment - not associated with a Street Name Change (each address)	\$	406
5	Subsidy*	ENG Transportation - single round trip (actual cost calculated, but the fee is limited by state law)	\$	189
6	Subsidy*	ENG Transportation - Annual Permit (actual cost calculated, but the fee is limited by state law)	\$	189
7	Subsidy*	ENG Banners - Vertical - Recurring (After 1st year)	\$	720
8	Subsidy*	ENG Banners - Vertical - Recurring - New (1st year)	\$	1,586
9	Subsidy*	ENG Banners - Horizontal in ROW - public events (each permit)	\$	678
10	Subsidy*	ENCROACHMENT Commercial Trash Container - ROW (PERMIT AND INSP)	\$	422
11	Subsidy*	ENCROACH INSPECT Utility Pole Mount/Replace (each pole or cell site)	\$	2,291
12	Subsidy*	ENCROACHMENT Pavement Replacement Residential Related (Permit and Insp)	\$	635
13	Subsidy*	ENCROACHMENT Paved Replacement Non Residential Related (Permit and Insp)	\$	787
14	Subsidy*	ENCROACHMENT Concrete Public ROW (up to 1000 sf) (Permit and Insp)	\$	635
15	Subsidy*	ENCROACH INSPECT custom paving in Public ROW	\$	635
16	Subsidy*	ENCROACH INSPECT Driveway Approach Residential (ea)	\$	635
17	Subsidy*	ENCROACH INSPECT Curb Core / Parkway Drains Residential (ea)	\$	210
18	Subsidy*	ENCROACH INSPECT Curbs and Gutters -Asphalt Swale or Berm (Per Ea 100 lf)	\$	635
19	Subsidy*	ENCROACH INSPECT EACH DRY & WET UTILITY non improvement	\$	349

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20	Subsidy*	ENCROACH general NON-CONSTRUCTION (All Other)	\$ 142
21	Subsidy*	ENCROACH INSPECT Storm Drain Connection	\$ 2,093
22	Subsidy*	ENCROACH INSPECT Catch Basin Install or Modify	\$ 781
23	Subsidy*	ENCROACH AGREEMENT - MAINTENANCE	\$ 270
24	Subsidy*	ENCROACH Traffic Control Plan Reviews/Processing	\$ 824
25	Deposit \$4,513	ENG Final Parcel Map Review - Actual Time @ Hourly Rates	Actual Cost
26	Deposit \$6,874	ENG Final Tract Map Review - Actual Time @ Hourly Rates	Actual Cost
27	Deposit \$1,952	ENG Lot Line Adjustment Review - Actual Time @ Hourly Rates	Actual Cost
28	Deposit \$4,037	ENG Improvements Plan Review for Street & Storm Drains & Sewer (EACH 200 LF)(actual cost at hourly rates)	Actual Cost
29	Deposit \$915	ENG Improvements Inspection for Sewer/Water Pavement (EACH UTILITY EVERY 200 LF)	Actual Cost
30	Deposit \$835	ENG Improvements Plan Check for Landscape and Irrigation (Tract/Commercial) - Actual Time @ Hourly Rates	Actual Cost
31	Deposit \$776	ENG Improvements Inspection for Landscape and Irrigation (Tract/Commercial)	Actual Cost
32	Deposit \$5,086	ENG Grading Plan Review - STANDARD no Additional Features - Actual Time @ Hourly Rates	Actual Cost
33	Deposit \$5,808	ENG Grading Plan Review - STANDARD with Additional Features(actual cost at hourly rates)	Actual Cost
34	Deposit \$10,774	ENG Grading Plan Review - MIXED USE - Actual Time @ Hourly Rates	Actual Cost
35	Deposit \$5,900	ENG Grading Plan Review - COASTAL ZONE basic - Actual Time @ Hourly Rates	Actual Cost
36	Deposit \$7,745	ENG Grading Plan Review - COASTAL ZONE - w/ basement/pool - Actual Time @ Hourly Rates	Actual Cost
37	Deposit \$15,981	ENG Grading Plan Review - TRACT - Actual Time @ Hourly Rates	Actual Cost
38		ENG Grading Other (Actual Time)	Actual Cost
39		ENG Admin Services (Actual Time)	Actual Cost
40	Deposit \$3,310	ENG Grading Inspection - STANDARD no geo features - Actual Time @ Hourly Rates	Actual Cost
41	Deposit \$5,656	ENG Grading Inspection - STANDARD w/ geo features - Actual Time @ Hourly Rates	Actual Cost
42	Deposit \$8,909	ENG Grading Inspection - MIXED USE - Actual Time @ Hourly Rates	Actual Cost
43	Deposit \$5,711	ENG Grading Inspection - COASTAL ZONE basic - Actual Time @ Hourly Rates	Actual Cost
44	Deposit \$7,879	ENG Grading Inspection - COASTAL ZONE - w/ basement/poo - Actual Time @ Hourly Rates	Actual Cost
45	Deposit 9,370	ENG Grading Inspection - TRACT - Actual Time @ Hourly Rates	Actual Cost
46	Deposit \$77	ENG - BMP INSPECT - Actual Time @ Hourly Rates	Actual Cost
47		ENG Street Vacation Application	\$ 2,555
48	Subsidy*	ENG Solid Waste Exemption Application	\$ 29

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49	Deposit \$39	ENG Research - Actual Time @ Hourly Rates	Actual Cost
50	Subsidy*	ENG Construction and Demolition Compliance - Admin	\$ 175
51	Subsidy*	ENG Event Support - Actual Time @ Hourly Rates	Actual Cost
52	Subsidy	ENG Emergency Response - Actual Time @ Hourly Rates	Actual Cost
53	Deposit \$2,776	Final WQMP/O&M Plan - 2 reviews included for all projects, except residential - see separate fee - Actual Time @ Hourly Rates	Actual Cost
54	Deposit \$1,725	Final WQMP/O&M Plan - residential - Actual Time @ Hourly Rates	Actual Cost
55		Legal Review of project - Pass-through of contract attorney fees charged to the City - Actual Cost	Actual Cost
56	Subsidy* /Deposit \$82	WQ Review for Restaurants	Actual Cost
57	Subsidy*/ Deposit \$376	Annual Post-Construction WQMP Site Inspections (high priority)	Actual Cost
<b>BUILDING-RELATED FEES:</b>			
58	Deposit \$94	Temporary Certificate of Occupancy - Engineering Review	Actual Cost
59	Deposit \$94	Certificate of Occupancy - Engineering Review	Actual Cost
60	Deposit \$180	Building Plan Check - Eng Review - As Needed	Actual Cost
61	Deposit \$725	Building Plan Check - Eng Review & Inspection - Retaining Wall	Actual Cost
62	Deposit \$2,079	Building Plan Check - Eng Review & Inspection - Shoring	Actual Cost
63	Deposit \$870	Building Plan Check - Eng Review & Inspection - Pool and/or Spa	Actual Cost
64	Deposit \$783	Building Plan Check - Eng Review & Inspection - ADDITION	Actual Cost
65	Deposit \$1,267	Building Plan Check - Eng Review & Inspection - Soils Report	Actual Cost
66	Deposit \$545	Building Plan Check - Eng Review & Inspection - Foundation Plan for New House	Actual Cost
67	Deposit \$278	Building Plan Check - Eng Review & Inspection - Food Service	Actual Cost
68	Deposit \$906	Building Plan Check - Eng Review & Inspection - Slab Releveling/Support	Actual Cost
69	Deposit \$562	Building Plan Check - Eng Review & Inspection - Landscape Plan	Actual Cost
70	Deposit \$180	Building Permit - Engineering Inspection - As Needed - Actual Time @ Hourly Rates	Actual Cost
71	Deposit \$563	Building Permit - Engineering Final Soils Report Review	Actual Cost
<b>PLANNING-RELATED FEES:</b>			
72		Antenna Use Permit (Minor)	\$ 210
73	Deposit \$860	Antenna Use Permit (Major) - Planning Commission Hearing - Actual Time @ Hourly Rates	Actual Cost

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74	Deposit \$1,292	Antenna Use Permit (ECA) - City Council Hearing; exceptional case approval	Actual Cost
75		Amendment to Previous Discretionary Approvals (Minor) - Substantial Conformance Determination	\$ 184
76		Amendment to Previous Discretionary Approvals (Standard) - Administrative Hearing	\$ 278
77		Amendment to Previous Discretionary Approvals (Major) - Planning Commission Hearing	\$ 407
78		Appeal - to Planning Commission	\$ 331
79		Appeal to City Council	\$ 331
80		Certificate of Occupancy Review - Actual Time @ Hourly Rates	Actual Cost
81		Coastal Development Permit - Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 1,697
82		Coastal Development Permit - Residential (Major) - Bluff top or biologically sensitive habitat	\$ 3,406
83		Coastal Development Permit - Non-Residential (Minor) - No bluff top or biologically sensitive habitat	\$ 1,920
84		Coastal Development Permit - Non-Residential (Major) - Bluff top or biologically sensitive habitat	\$ 3,629
85		Coastal Development Permit - Exempt	\$ 45
86		Conditional Use Permit (Minor) - Administrative Hearing	\$ 435
87		Conditional Use Permit (Major) - Planning Commission Hearing	\$ 1,520
88	Deposit \$1,043	Development Agreement - Actual Time @ Hourly Rates - with Deposit	Actual Cost
89		Design Review - Other discretionary permits required but no Site Development Permit	\$ 772
90	Deposit \$3,223	Environmental Impact Assessment	Actual Cost
91	Deposit \$455	Environmental - Negative Declaration	Actual Cost
92	Deposit \$4,507	Environmental - Mitigated Negative Declaration	Actual Cost
93	Deposit \$4,506	Environmental - Addendum to an EIR	Actual Cost
94	Deposit \$13,015	Environmental Impact Report	Actual Cost
95		General Plan Amendment (Minor) - 0-5 acres	\$ 914
96		General Plan Amendment (Major) - Over 5 acres	\$ 1,828
97		General Plan Consistency	\$ 392
98		Landscape Plan Check - Actual Time @ Hourly Rates	\$ 117
99		Local Coastal Program Amendment	\$ 2,566
100	Deposit \$570	Outdoor Dining Review (Encroachment Permit)	Actual Cost
101		Preliminary Review - Residential	\$ 684
102		Preliminary Review - Non-Residential	\$ 684
103		Preliminary Review - Lantern District	\$ 684
104		Site Development Permit (Minor)	\$ 247
105		Site Development Permit (Standard) - Planning Commission	\$ 607

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106		Site Development Permit (Major) - Planning Commission & Special Studies	\$ 1,442
107		Special Event (Minor)	\$ 356
108		Special Event (Major) - Planning Commission Hearing	\$ 4,151
109		Specific Plan Preparation or Amendment Fee - Actual Time @ Hourly Rates - with Deposit	
110		Tentative Parcel Map - 4 units or less	\$ 772
111		Tentative Tract Map - 5-50 units/lots	\$ 1,989
112		Tentative Tract Map - 51 + units/lots	\$ 3,135
113	Deposit \$2,019	Traffic Study Engineering Review - Actual Time @ Hourly Rates (In addition to the actual pass-through cost of external contractors / consultants)	Actual Cost
114		Variance	\$ 713
115		Vesting Parcel Map - 4 units or less	\$ 772
116		Vesting Tentative Tract Map - 5-50 units/lots	\$ 2,364
117		Vesting Tentative Tract Map - 51 + units/lots	\$ 3,697
118		Zone Change	\$ 2,226
119		Zone Text Amendment	\$ 463
120		Certificate of Corrections - No charge	\$ 225
121	Deposit \$796	Certificate of Compliance - Actual Time @ Hourly Rates - with Deposit	Actual Cost

**FULL COST RECOVERY RATES (HOURLY STAFF RATES):**

122		Service in Excess of Standard (per hour @ staff hourly rates and at the discretion of the Director or Deputy Director)	
123		Standard (Blended) Engineering Hourly Rate (per hour)	\$ 132
124		Engineering Tech (per hour)	\$ 136
125		Associate Engineer (per hour)	\$ 164
126		Senior Engineer (per hour)	\$ 170
127		Senior Engineer - Water Quality (per hour)	\$ 165
128		City Engineer (per hour)	\$ 195
129		Senior Engineer - Construction Management (per hour)	\$ 181
130		Senior Construction Inspector (per hour)	\$ 141
131		Senior Administrative Assistant (per hour)	\$ 116
132		Administrative Assistant (per hour)	\$ 108
133		Senior Management Analyst (per hour)	\$ 147
134		Director of Public Works (per hour)	\$ 227
135		Consultant (per hour) - Actual cost of outside consultants will be passed directly through to applicants.	Actual Cost

END OF ENGINEERING FEE LIST

**BUILDING (Effective October 1, 2020)**

**General Provisions:**

- G. Building Fees consist of cost-driven fees presented in the table below and valuation-based fees, presented in the Building Valuation Data Sheet.
- H. Actual Costs are based on hourly staff rates as shown in the table herein.
- I. Veterans: All City imposed fees to cover the cost of processing development permits for ADA alterations for disabled veterans are WAIVED.
- J. Affordable Housing: All City imposed fees to cover the cost of processing development permits and Building Permit fees for the development of deed-restricted housing affordable to extremely low income, very low income, and low income households (as defined by the Department of Housing and Urban Development (HUD) are WAIVED. For mixed-income developments (e.g. a total of 50 dwelling units; 8 are low income and the remaining 42 are market rate) the fees for processing City development permits will be discounted proportionally with the amount of deed restricted affordable dwelling units (e.g. using the above example, 15% of the units are deed restricted as low income then the fees for processing City development permits would be reduced by 15%).
- K. Owner Occupied Residential Maintenance: To qualify for a subsidy, the owner must currently occupy the building and may perform the work or hire licensed contractors. Fee charges consists of fee in line item #2 only with no itemized fee.
- L. Mobilehome Parks – All permit fees and other related fees for Mobilehome Parks shall be in accordance with applicable schedule of fees contained in the provisions of the California Health and Safety Code Division 13, Part 2.1, and related administrative regulations.

**MECHANICAL, PLUMBING, AND ELECTRICAL ITEMS (General):**

1	Subsidy	MPE ISSUANCE FEE - Per Permit - Residential or Non-Residential. Includes initial processing and administration for all stand-alone MPE permits with added itemized fees- all trades	\$	25
2	Subsidy	BASE PERMIT FEE -Includes travel to inspection site and standard documentation for all stand-alone MPE permits for owner occupied dwellings (no itemized fees added)	\$	25
3		MPE Plan Check - Actual Time @ Staff Hourly Rates (Minimum of 1 hour incurred) no fee if owner occupied		Actual Cost
4		Expired MPE Permit Renewal - not over 1 year - 50% (over 1 year 100%) of Permit Fee (All Trades)	\$	-

**MECHANICAL FEES - On-site Inspection Services (In addition to the Issuance Fee or Base Permit Fee):**

**Note: These fees are for individual MPE permits not included in any valuation-based fees or permits.**

5		Additional Mechanical Plan Check for Energy - \$0.0254 per square foot - Each Building	\$	-
6	Subsidy	Installation or relocate of each furnace, including ducts and/or vents attached to such appliance (including incidental electrical)	\$	22
7		Fire and/or Smoke Damper - Each	\$	33

8		Relocate or replacement of each appliance vent not included in an appliance item also permitted	\$	33
9		HVAC Duct Extension/Relocation - First Duct	\$	50
10		HVAC Duct Extension/Relocation - Each Additional Duct	\$	22
11		Boiler / Compressor - Installation or relocate of each boiler to and including 15HP or compressor to and including 5 tons, including attached ducts and/or vents	\$	33
12		Boiler / Compressor - Installation or relocation of each boiler over 15 HP or compressor over 5 tons, including attached ducts and/or vents	\$	65
13		Evaporative Cooler / Chiller (non-portable type)	\$	33
14		Air-handling unit not part of a factory-assembled appliance - Each	\$	50
15		Ventilation system less than or equal to 10,000 cfm which is not a portion of any heating or air conditioning system authorized by a permit - Each	\$	33
16		Ventilation system more than 10,000 cfm which is not a portion of any heating or air conditioning system authorized by a permit - Each	\$	50
17		Hood served by mechanical exhaust including duct fan	\$	50
18		Miscellaneous items including all factory - built stoves, ovens, cook tops, etc.	\$	66
19		Factory Built Fireplace - Each	\$	50
20	Subsidy	Gas-Piping System - Low Pressure up 0.5 psi - Each	\$	14
21	Subsidy	Gas-Piping System - Medium or High Pressure system exceeding 0.5 psi - Each	\$	14
22		Misc. Item Regulated by the Mechanical Code where no fee is listed - Each	\$	99
23		Mechanical Plan Check Fee (formerly 50% of Total Mechanical Fee) - Per Hour or fraction thereof, minimum of 1 hour.	\$	199
24		Additional plan review required by changes, additions or revisions to approved plans - Per Hour or fraction thereof, minimum of 1 hour.	\$	199
<b>ELECTRICAL FEES - On-site Inspection Services (In addition to the Issuance Fee or Base Permit Fee):</b>				
<b>Note: These fees are for individual MPE permits not included in any valuation-based fees or permits.</b>				
25	Subsidy	Service meter - 0 - 400 Amp	\$	66
26	Subsidy	Service meter - 400 - 800 Amp	\$	83
27	Subsidy	Service meter - 800 - 1,000 Amp	\$	99
28	Subsidy	Service meter - 1,000 - 2,500 Amp	\$	116
29	Subsidy	Service meter - Over 2,500 Amp	\$	133
30		Sub-panel - Each	\$	17
31		Self-contained, factory-wired, approved unit such as cooking appliances, home appliances, heating appliances, HVAC units, vegetable cases, drinking fountains, etc. (2-HP Max) [Over 2-HP, see generators, motors and transformers] - Each	\$	33
32	Subsidy	Lighting Fixtures (each)	\$	0.90
33		Lighting Fixtures (each) - Each pole with fixtures	\$	33
34		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment up to and including two (2)	\$	50
35		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment Over two (2) and not over ten (10)	\$	50
36		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment Over ten (10) and not over fifty (50)	\$	66
37		Generators, Motors and Transformers - H.P., kW, or KVA Rating of equipment over fifty (50).	\$	99



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38	Subsidy	Receptacle and Switch Outlets - each	\$ 0.90
39		Track lighting or multiple outlet assembly - Each section	\$ 33
40		Fuse Up (commercial)	\$ 40
41		Temporary Service - Temporary construction pole (including lights and outlets for outdoor lot use) - Each	\$ 65
42		Temporary Service - Sub-pole with panel - Each	\$ 33
43		Signs at each address - 1st Sign at one address	\$ 100
44		Signs at each address - Each additional sign at same address	\$ 66
45		Solar PV Systems - 0 KW to 5KW	\$ 400
46		Solar PV Systems - Over 5 KW	\$ 500
47		Photovoltaic component not listed (Battery)	\$ 33
48		TSPB - Electrical	\$ 100
49		Additional Electrical Plan Check for Energy - 0.0254 per square foot - Each Building	\$ 99
50		Electrical Plan Check Fee (formerly 50% of Total Electrical Fee) - Per Hour or fraction thereof, minimum of 1 hour.	\$ 199
51		Additional plan review required by changes, additions or revisions to approved plans - Per Hour or fraction thereof, minimum of 1 hour.	\$ 199
<b>PLUMBING FEES - On-site Inspection Services (In addition to the Issuance Fee or Base Permit Fee):</b>			
<b>Note: These fees are for individual MPE permits not included in any valuation-based fees or permits.</b>			
52		Plumbing Fixture - Each	\$ 33
53	Subsidy	Building Sewer - Each	\$ 22
54		Rainwater Systems - per drain	\$ 16
55		Water Heater and/or Vent - Each	\$ 66
56		Gas-Piping System - Low Pressure up 0.5 psi - Each	\$ 39
57		Gas-Piping System - Medium or High Pressure system exceeding 0.5 psi - Each	\$ 66
58		Waste Interceptor or each Kitchen Grease Trap - Each	\$ 33
59		Water Piping - Installation or alteration, including vacuum breakers or backflow devices	\$ 66
60		Water Treating Equipment	\$ 50
61		Sump Pumps (sewage or rainwater) - Each	\$ 66
62		Medical Gas Systems - 1 to 5 outlets	\$ 33
63		Medical Gas Systems - Each additional outlet	\$ 16
64		Fire Sprinkler Installation	\$ 66
65	Subsidy	Tankless Water Heater - Each	\$ 76
66		Solar Water Heating Panel - Each	\$ 66
67		Solar Water Heating Storage Tank - Each	\$ 66
68		Solar Water Heating AC/DC Recirculating Pump - Each	\$ 33
69	Subsidy	TSPB - Gas	\$ 44
70		Misc. Item Regulated by the Plumbing Code where no fee is listed - Each	\$ 33
71		Plumbing Plan Check Fee (formerly 50% of Total Plumbing Fee) - Per Hour, for minimum 1 hour incurred	\$ 199
72		Additional plan review required by changes, additions or revisions to approved plans - Per Hour, for minimum 3 hours incurred	\$ 199
<b>ADMINISTRATIVE, &amp; MISCELLANEOUS FEES:</b>			
73	Subsidy	Permit Issuance and Processing Fee for each permit issued by City Staff	\$ 25
74		Archive Retrieval Fee - Sheet 8-1/2" X14" and Smaller (per page)	Actual Cost
75		Archive Retrieval Fee - Sheet Larger than 8-1/2" X14" (per page)	Actual Cost

76	Expired Building Permit Renewal - not over 1 year (formerly 50% of Permit Fee)	\$ 100
77	Expired Building Permit Renewal - over 1 year (formerly 100% of Permit Fee)	\$ 100
78	Special Investigation - Inspection Fee per Discipline - Actual Time @ Staff Hourly Rates (Per Hour, for minimum 3 hours incurred) Plus Copy Cost	Actual Cost
79	Re-inspection Fee per Discipline	\$ 197
80	Off Hours Inspections - Scheduled at the discretion of the Building Official - Actual Time @ Staff Hourly Rates	Actual Cost
81	Off Hours Inspections - Emergency Call Out - Actual Time @ Staff Hourly Rates - per hour or fraction thereof - minimum of 4 hours	Actual Cost
82	Minimum Plan Check Fee - Non Structural - per Discipline - Actual Time @ Staff Hourly Rates - per hour or fraction thereof	Actual Cost
83	Minimum Plan Check Fee - Structural - per Discipline - Actual Time @ Staff Hourly Rates per hour or fraction thereof	Actual Cost
84	Plan Check Filing Fee for each plan check processed by city staff	\$ 90
85	Condominium Conversion Inspection Fee - Per Building	\$ 250
86	Condominium Conversion Inspection Fee - each unit	\$ 110
87	Change of Occupancy Permit Fee - valuation by sq ft of Tenant Improvement plus MPE fees	Valuation
88	Subsidy Change of Contractor	\$ 25
89	Appeal of Building Officials Determinations - Actual Time @ Staff Hourly Rates (Per Hour, for minimum 2 hours incurred)	Actual Cost
90	Code Modifications/Alternate Methods and Materials - Actual Time @ Staff Hourly Rates (Per Hour)	Actual Cost
91	Certificate of Occupancy - New Tenant, Owner without a TI	\$ 132
92	Certificate of Occupancy - Change of Name Only (no change in owner or business type)	\$ 78
93	Use of Consultants, Engineers, Etc. - actual costs	Actual Cost
94	Other Items not covered - Actual Time @ Staff Hourly Rates (per hour or fraction thereof)	Actual Cost
<b>FULL COST RECOVERY RATES (HOURLY STAFF RATES):</b>		
95	Service in Excess of Standard (per hour @ staff hourly rates and at the discretion of the Director, Deputy Director, or Building Official)	\$ 132
96	Standard (Blended) Building Plan Check Hourly Rate (per hour)	\$ 210
97	Standard (Blended) Building Inspection Hourly Rate (per hour)	\$ 176
<b>Individual Classification Hourly Rates (Rates for Building-Related Services only):</b>		
98	Permit Technician (per hour)	\$ 148
99	Senior Permit Technician (per hour)	\$ 155
100	Senior Structural Engineer (per hour)	\$ 210
101	Senior Building Inspector (per hour)	\$ 167
102	Chief Building Inspector (per hour)	\$ 185
103	Building Official (per hour)	\$ 217
104	Director of Community Development (per hour)	\$ 261

END OF BUILDING FEE LIST



**CITY OF DANA POINT  
 BUILDING VALUATION DATA SHEET\*  
 (DOLLARS PER SQUARE FOOT)**

DESCRIPTION	TYPE OF CONSTRUCTION - SQ.FT.						
	I - A & II - A	I - B	II - B	III - A	III - B	V - A	V - B
Apartments - Good	191.00			163.20	156.25	151.17	144.22
Apartments - Bsmnt. Grg.	63.35						
Auditoriums	184.65	135.80	128.85	142.34	135.39	136.46	127.78
Banks	258.23	192.07	186.18	211.45	203.96	192.07	184.31
Bowling Alleys		93.56	87.81	101.18	95.16	70.57	
Churches	175.36	133.26	127.11	144.48	138.34	135.39	127.78
Convalescent Hospitals	243.12	170.81		174.96		175.63	
Fire Stations	201.02	134.73	127.51	146.76	140.87	138.20	131.39
Homes for Elderly	182.98	149.83	143.82	155.84	149.70	150.77	145.82
Hospitals	283.75			236.17		225.61	
Hotels and Motels	178.30			155.44	148.49	136.33	133.79
Industrial Plants	96.50	64.84	61.75	74.05	69.64	69.64	63.75
Jails	276.80			253.82		192.07	
Libraries	204.50	151.57	144.48	159.72	152.10	150.36	144.48
Medical Offices	209.71	163.46	155.58	171.75	164.93	159.99	154.64
Offices	188.19	128.31	124.30	137.93	132.19	129.65	122.56
Offices - Shell	150.56	102.65	99.44	110.40	105.72	103.72	98.10
Public Buildings	216.26	176.43	169.21	183.11	176.96	168.01	162.39
Public Garages	83.13	62.15	47.72	62.69	58.00	57.07	
Restaurants				172.28	166.67	158.38	152.37
Schools	195.67	135.80		144.75	139.54	136.06	130.18
Service Stations			121.09	125.91		108.26	
Service Station Canopies						47.45	
Stores	146.76	92.62	90.75	111.07	104.65	94.63	87.95
Theaters	193.27			142.75	136.33	134.73	127.78
Warehouses	83.80	49.72	46.65	56.40	53.60	49.72	46.65

WALLS - LIN. FT.	2 Feet	3 Feet	4 Feet	5 Feet	6 Feet	7 Feet	8 Feet	Per Sq.Ft.
Block - Free Standing		43.44	58.01	71.24	86.48			14.43
Block - Retaining		84.20	114.14	142.08	170.55	199.15	228.15	30.21
Glass	27.93	42.90	54.26	67.36	78.46	91.56		13.77
Plastic	11.23	15.91	20.32	26.33	31.68	37.29		5.35

DWELLINGS, CONDOS, TOWNHOMES & DUPLEXES - SQ. FT.	WOOD FRAME	MASONRY
New and Additions	195.94	202.89
Basement Semi-Finished	39.56	
Basement UnFinished	30.21	
Solarium	34.62	
Garages	47.45	66.16
Open Carports - All	34.62	
Remodel/Alterations	117.62	121.76
Skylight - Each	415.27	
Outdoor Living/ Portecochere	117.66	

REROOFING - SQ. FT.	
Aluminum	8.55
Asbestos-Cement	4.81
Built-Up	2.41
Clay Tile	9.36
Composition/Fiberglass	2.94
Concrete Tile	9.36
Wood Shake	6.68
Wood Shingles	6.68
Metro Metal Shingle	5.75

FIREPLACE - EACH	
Masonry	7,331.10
Pre-Fab	5,426.48

FIRE SPRINKLERS - SQ.FT.	
Commercial	4.54
Residential	4.54

AWNING/CANOPY - SQ.FT.	
Aluminum	32.75
Canvas	13.90

SPAS AND JACUZZIS - EACH	
In-Ground spa/Jacuzzi	11,574.72
Portable 6'x6'	4,998.78
Portable 7'x7'	6,001.21
Portable 8'x8'	7,030.37
With Gazebo Open	1,403.40
With Gazebo Enclosed	4,998.78

PATIO/DECK/BALCONY - SQ. FT.	
Fiberglass	20.72
Metal	24.19
Wood	32.08
Glass - Solarium	34.62
Deck - New	33.01
Balcony - New	33.01

SWIMMING POOL - SQ.FT.	
Gunite	86.48
Fiberglass	90.75

EQUIPMENT - SQ. FT. AIR CONDITIONING	
Commercial	7.22
Residential	6.01

GRADE BEAMS - LIN. FT.	
24-inch X 24-inch	178.03

GUARD RAIL - LIN. FT.	
Glass, Wood, or Steel	54.30

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NON-RESIDENTIAL TENANT IMPROVEMENTS	
Stores/Offices/Warehouses SQ.FT	54.26
Banks/Medical/Restaurants SQ.FT	74.98
Interior Partitions / Lin.Ft.	76.59

SIGNS	2 SIDES	1 SIDE
Painted	77.79	60.55
Electrical	259.30	138.34
Neon		43.17

BORED PILINGS - LIN. FT.	
24" diameter	250.74
36" diameter	276.67

REPAIR /REPLACEMENT WORK - SQ.FT	
Demolition of Buildings/Structures	6.42
Repairs to Existing Stairs	33.01
Repairs to Existing Decks	33.01
Repairs to Existing Balconys	33.01
Replacement of Existing Windows/Doors	24.33
Repairs to Existing Roof and Floor Assemblies	22.72
Roof Sheathing	1.25
Replace Siding, Stucco or Drywall	3.05
Exterior Finishes - Stucco - 3 Part Exterior Plaster	1.25
Exterior Finishes - Siding - Exterior Wood Siding	1.25
Exterior Finishes - Shear Panel Installation	1.25
Exterior Finishes - Rock - Rock or Stone Veneer	3.10
Exterior Finishes - Hardi Panel - Hardi Cement Siding	3.10

SIGN POLES - LIN. FT.	
4" Ø	60.55
6" Ø	63.89
8" Ø	112.41
10" Ø	138.34
12" Ø	164.26
14" Ø	198.88
18" Ø	250.74
24" Ø	337.22
30" Ø	415.01

DRIVEN PILINGS (2-FT & 3-FT DIAMETER /LIN. FT.)	
0-40'	250.74
40 +	276.67

PILASTERS - HEIGHT (FT)	
12"	54.64
16"	81.95
24"	109.30

STRUCTURAL SLABS - Sq.FT.	
4"	19.60
8"	39.19
12"	58.81

Reference: "ICBO Building Standards" April 2002 w/ENR CCI Updates

\* See attached notes.

I:\BUILDING\VALUATION TABLES\DP 2017 VALUATION TABLE.xls